



ACKNOWLEDGEMENT of CKLA and DAY CARE CENTER POLICIES

To ensure that you, the parent/guardian, have read & agree to the Policies of Creative Kids Learning Academy and Day Care Center you must complete, initial, sign, & return the following form to the office at the time of enrollment. A copy for your records will be made available upon request.

- I have received and read the CKLA Policy and agree with its terms. I will contact the director immediately with any questions or concerns.
_____ (Please Initial)
- I have received and read the CKLA Transportation Policy and agree with its terms. I will contact the director immediately with any questions or concerns. _____ (Please Initial)
- I have received and read the CKLA Health/Illness/Exclusion Policies and agree with its terms. I will contact the director immediately with any questions or concerns. _____ (Please Initial)
- I have received and read the CKLA Payment Policy and agree with its terms. I will contact the director immediately with any questions or concerns.
_____ (Please Initial)
- I have received and read the CKLA Medication/Immunization/Allergy Policies and agree with its terms. I will contact the director immediately with any questions or concerns. _____ (Please Initial)
- I have received and read the CKLA Enrollment/Termination Policy and agree with its terms. I will contact the director immediately with any questions or concerns. _____ (Please Initial)
- I have received and read the CKLA Discipline Policy and agree with its terms. I will contact the director immediately with any questions or concerns. _____ (Please Initial)
- I have received and read the CKLA Inclement Weather/Emergency Policy and agree with its terms. I will contact the director immediately with

any questions or concerns. _____ (Please Initial)

I/We, _____ and _____
have read and understand all Policies & Guidelines of Creative Kids
Learning Academy and Day Care Center.

I/We agree to abide by all policies stated in the Parent Handbook. I/We
understand that we will be notified, in writing, of any changes in these
policies.

Any complaints, concerns, or grievances against Creative Kids Learning
Academy and Day Care Center will be made in writing and/or telephone
call and will be followed up in a timely manner.

I/We also understand that any breach of policies & contracts may be
grounds to terminate childcare. A two week notice will be given in such
circumstances unless the infraction is severe enough to warrant termination
without notice.

This arrangement will come into effect on
_____.

*Please complete this form and turn into the office at time of enrollment.

Parent/Guardian Signature & Date

Parent/Guardian Signature & Date

Childcare Provider
Creative Kids Learning Academy and Day Care Center
Director's Signature & Date

